

MUSEUM IRELAND – Instructions to Authors

About Museum Ireland

The Irish Museums Association (IMA) publishes *Museum Ireland* (ISSN 0961 9690) each January as an annual journal. It contains articles, critical discussion pieces on issues of interest or concern to those working in Irish museums, and reviews, along with proceedings from the IMA annual conference and other key museum events.

Manuscript Types

Each journal is based on a particular theme and contains a core of articles based on papers from the most recent Annual Conference. Articles in keeping with the theme of the conference or reflecting other IMA events during the year will be given priority for publication.

- Solicited Manuscripts.

The Publications Sub-Committee of the Irish Museums Association solicit a number of articles for each issue.

- Unsolicited Manuscripts.

Please submit a 500 word abstract to the Journal Editor.

The Publications Sub-Committee welcomes unsolicited abstracts for articles and reviews. Unsolicited manuscripts will not be reviewed.

Review Process

Manuscripts that adhere to submission guidelines will initially be reviewed by the Editor of Museum Ireland.

Manuscripts qualifying for review by the Publications Sub-Committee of the Irish Museums Association will be reviewed by at least two people appointed by the Sub-Committee.

Contact details must be provided for all authors of an article or review to enable to verify the submission with all authors. A designated 'corresponding author' will receive all editorial communications regarding the status of the manuscript, revisions and reviews.

Submission guidelines

Length – Maximum length for articles: 4000 words (preference is 3,000 – 2,000)
 Maximum length for reviews: 700 words (preference is 500)

The preferred format for manuscript is Microsoft word document set to font=12 point Times New Roman. The layout should be single-spaced, with 1-inch margins. Images must be clearly positioned within document. If you submit a pdf it must be accompanied by text in an editable Word document.

All manuscripts should conform to the Museum Ireland Style Guide, which is available online and from the IMA office. Image guidelines included on style guide.



References and Select Bibliography

References should be numbered consecutively according to the order in which they are cited in the text.

Endnotes only are to be used, not footnotes.

The select bibliography should be maximum half a page long.

Copyright

Copyright of all text will rest with the Irish Museums Association. The author(s) will always be associated with their articles or reviews.

Copyright of images will remain with the issuing authority. The IMA reserves the right to publish text online but images will not normally be included unless full online rights are obtained in writing.

Contact Us

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